NATIONAL CONFERENCE ON FUNCTIONS OF REGISTRAR (ADMINISTRATION)

29-31 July 2015[Yoga classes: Daily 6:00 AM to 7:00 AM in the Auditorium]

PROGRAMME SCHEDULE

Prepared and Designed by Programme Coordinator Dr. Amit Mehrotra, Assistant Professor, National Judicial Academy

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	SESSION 1		SESSION 2		SESSION 3		SESSION 4	3:00 PM-	4:00 PM-
	9:00 AM – 10:00 AM		10:30 AM – 11:30 AM		12:00 PM - 1:00 PM		2 : 00 PM – 3 :00 PM	04:00 PM	05:00 PM
	Registrar		Issues & Challenges faced by		Presentation on the Issues		Suggestions and Proactive		
			Issues & Challenges faced by						
	(Administration) :		Registrar (Administration)		& Challenges faced by		Measures to Overcome the		
DAY 1	Role & Responsibilities				Registrar (Administration)		Issues and Challenges faced		
							by Registrar (Administration)	Library	Computer
29 July,	Speaker		Break out Group Discussion		Panel			Reading	Skills
2015			_			L	Open Discussion		Training
	Justice B.S. Chauhan				Justice B.S. Chauhan	U	*		C
Wednesday	Justice Ravi R. Tripathi			Т	Justice Ravi R. Tripathi	Ν	Panel		
, , cuncouly	Justice Sadanand	т		F	Justice Sadanand	C	Justice B.S. Chauhan		
	Mukherjee	Ē		A		H	Justice Ravi R. Tripathi		
				P	0	п	*		
	Justice R.C. Chavan	Α		-	Justice R.C. Chavan		Justice Sadanand Mukherjee		
				B			Justice R.C. Chavan		
				R					
	<u>SESSION 5</u>	В	SESSION 6	E	SESSION 7	В	SESSION 8		
	9:00 AM – 10:00 AM	R	10:30 AM – 11:30 AM	A	12:00 PM – 1:00 PM	R	2:00 PM - 3:00 PM	3:00 PM-	4:00 PM-
DAY 2		Е		K		Е		4:00 PM	5:00 PM
	Court Administration and	Α	Registrar (Administration) as		Role & Responsibility of	Α	Appointment, Promotion,		
30 July,	Scrutinizing the files on	Κ	an Enquiry Officer		Registrar(Administration)	К	Transfer-posting, Seniority of		
2015	Administrative Matters :		an Enquiry Officer		under RTI Act		Staff of the High Court: Role		
2013	Ins & Outs							Library	Computer
			C I		Constant and		of Registrar (Administration)	•	
Thursday	Speaker		Speaker		Speaker			Reading	Skills
	Justice B.S. Chauhan						Round Table Discussion		Training
	Justice Ravi R. Tripathi		Justice B.S. Chauhan		Justice B.S. Chauhan		Panel		
	Justice Sadanand		Justice S.Vimala		Justice S.Vimala				
	Mukherjee		Justice Ravi R. Tripathi		Justice Ravi R. Tripathi		Justice B.S. Chauhan		
	Justice R.C. Chavan		Justice Sadanand Mukherjee	1	Justice Sadanand		Justice Ravi R. Tripathi		
	Justice A. C. Upadhyay		Justice R.C. Chavan	1	Mukherjee		Justice Sadanand Mukherjee		
			Justice A. C. Upadhyay	1	Justice R.C. Chavan		Justice R.C. Chavan		
				1	Justice A. C. Upadhyay		Justice A. C. Upadhyay		
				1	Sustice II. C. Optunyuy		Sustice II. C. Opuutyuy		
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	SESSION 9	SESSION 10	SESSION 11	
DAY 3	9:00 AM – 10:00 AM	10:30 AM – 11:30 AM	12:00 PM – 1:00 PM	
		Role of Registrar		
31 July,	Matters Concerning the	(Administration):	Take away and	
2015	Infrastructure and Budget	Coordination and Compliance	Concluding remarks	
		of Administrative/Judicial		
Friday	Open Discussion	orders		
	Panel	Round Table Discussion	Panel	
	Justice B.S. Chauhan	Panel		
	Justice S.Vimala		Justice B.S. Chauhan	
	Justice Ravi R. Tripathi	Justice B.S. Chauhan	Justice S.Vimala	
	Justice Sadanand	Justice S.Vimala	Justice Ravi R. Tripathi	
	Mukherjee	Justice Ravi R. Tripathi	Justice Sadanand	
	Justice R.C. Chavan	Justice Sadanand Mukherjee	Mukherjee	
	Justice A. C. Upadhyay	Justice R.C. Chavan	Justice R.C. Chavan	
		Justice A. C. Upadhyay	Justice A. C. Upadhyay	